

# **TOWN OF DAVIE TOWN COUNCIL AGENDA REPORT**

**TO:** Mayor and Councilmembers

**FROM/PHONE:** Herb Hyman/797-1016 for Chief George and Chief DiPetrillo

**SUBJECT:** Resolution

**AFFECTED DISTRICT:** N/A

**TITLE OF AGENDA ITEM:** A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BID FOR DRY CLEANING SERVICES FOR POLICE AND FIRE DEPARTMENT UNIFORMS.

**REPORT IN BRIEF:** A competitive bid was conducted for providing dry cleaning services for Police and Fire Department uniforms. The Town sent out specifications to twenty-two (22) prospective bidders. Additionally, the bid was advertised state-wide in Florida Bid Reporting and nationally in BidNet and also posted on the Town's web site. The Town received four (4) bids. The recommendation is for Professional Cleaners as the lowest responsive and responsible bidder.

**PREVIOUS ACTIONS:** Not applicable

**CONCURRENCES:** The recommended award has been reviewed by the Police Chief, the Fire Chief, and the Bid Specification Committee who concur with the decision to award to Professional Cleaners.

**FISCAL IMPACT:**

Has request been budgeted? yes

If yes, expected cost: \$52,000.00/yr.-Police

\$26,109.20/yr.-Fire

Account Name: Police Department-Uniforms Account

Fire Department-Uniforms Account

Additional Comments: Not applicable

**RECOMMENDATION(S):** Motion to approve the resolution.

**Attachment(s):**

Procurement Authorization

Bid Tabulation

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BID FOR DRY CLEANING OF POLICE AND FIRE DEPARTMENT UNIFORMS.

WHEREAS, the Town is in need of dry cleaning services for Police and Fire Department uniforms; and

WHEREAS, the Town solicited sealed bids for such dry cleaning services; and

WHEREAS, after review, the Town Council wishes to accept the bid from Professional Cleaners.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council hereby accepts the bid from Professional Cleaners for dry cleaning services for Police and Fire Department uniforms in accordance with unit prices identified in Attachment "A".

SECTION 2. The Town Council hereby authorizes the expenditure from the Police and Fire Department-Uniform Accounts.

SECTION 3 The initial term is two (2) years with options to extend the contract for two (2) additional one (1) year terms by mutual agreement of the parties. Contract extensions, if appropriate, will be handled administratively by staff subject to budgetary approval by Town Council.

SECTION 4. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2004

\_\_\_\_\_  
MAYOR/COUNCILMEMBER

Attest:

\_\_\_\_\_  
TOWN CLERK

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2004

# TOWN OF DAVIE PROCUREMENT AUTHORIZATION

<u>ACCOUNT NUMBER</u>	<u>BUDGET ITEM &amp; DESCRIPTION</u>	<u>APPROXIMATE COST</u>
001-0507-521-0601	Uniform Cleaning	\$ 52,000.00 - POLICE 20,109.20 - FIRE

METHOD OF PROCUREMENT (check the one that applies)

- ☒ Open Competitive Bidding  
☐ Piggyback on Contract Number \_\_\_\_\_  
☐ Sole Source  
☐ Request For Proposals

SPECIFICATIONS & LIST OF VENDORS MUST BE ATTACHED

Signed \_\_\_\_\_  
Department Head

Have Funds been Reserved REC'D 3/05/8

Date 1/2/04 Signed AN

Signed \_\_\_\_\_  
Town Administrator

<u>VENDOR</u>	<u>BIDS SUBMITTED</u>	<u>COST</u>
PROFESSIONAL CLEANERS	>	SEE
ONE LOW PRICE CLEANERS		ATTACHED
PINNACLE CLEANERS		BID
DRY CLEAN DEPOT		TABULATION

Signed \_\_\_\_\_  
Procurement Manager

<u>TOWN ADMINISTRATOR'S RECOMMENDATION</u>	
<u>Vendor</u>	<u>Cost</u>
PROFESSIONAL CLEANERS	PER ATTACHED BID TABULATION

Signed \_\_\_\_\_  
Town Administrator

## ATTACHMENT "A"

	A	B	C	D	E
1		DRY CLEANING OF UNIFORMS			
2					
3					
4		PROFESSIONAL	PINNACLE	ONE LOW PRICE	DRY CLEAN
5		CLEANERS	CLEANERS	CLEANERS	DEPOT
6					
7	DRY CLEAN SHIRT	\$1.14	\$1.00	\$1.25	\$1.19
8	DRY CLEAN PANTS	\$1.14	\$2.05	\$1.25	\$3.95
9	COMPLETE UNIFORM	\$2.28	\$2.40	\$2.50	\$5.14
10	DRY CLEAN WINTER JACKET	\$3.21	\$2.80	\$2.40	\$6.00
11	CLEAN-BUNKER GEAR JACKET	\$3.21	\$5.50	\$4.20	\$5.00
12	CLEAN-BUNKER GEAR PANTS	\$1.79	\$4.50	\$4.20	\$5.00
13	COMPLETE SET-BUNKER GEAR	\$5.00	\$9.00	\$8.40	\$10.00
14					
15	ALTERATIONS	SEE LIST	SEE LIST	SEE LIST	SEE LIST